

Golf Shop Assistant:

The Golf Shop Assistant is responsible for the daily operations of the Golf Shop. Duties include, but are not limited to, sales, excellent customer service, and maintaining the neatness and cleanliness of the Golf Shop.

Primary Duties and Responsibilities:

- Provide exceptional customer service to all guests.
- Ensure proper check in and fee collection
- Keep the Pro Shop in a neat and orderly condition
- Assist in the pricing of merchandise, inventory control and special order program.
- Follow daily opening and closing procedure in an orderly manner.
- Assist with Tournament Operations as needed.
- Knowledge and understanding of the game of golf preferred.
- Working knowledge of computers and software programs desired.
- Excellent interpersonal skills.
- Neat and professional appearance.
- Ability to maintain regular and predictable attendance

Education, Experience, and Training:

This position requires maturity, dependability, and good human relations skills. This employee must be able to effectively communicate in a personable and friendly manner to all guests and staff. The position will be part time, approximately 20 hours per week.

Send Resumes to mrobason@playmetro.com